

**YEAR 4 – SKILLS AND PURPOSE DOCUMENT – SCHOOL NAME:** \_\_\_\_\_

**NB:** Please note that these progression documents are fully editable for schools to use as they see fit. For the original versions of the documents, please visit the website.

Text		TAR BEACH	VARMINTS	THE MERMAID OF ZENNOR	FATHER	UNTIL I MET DUDLEY	THE IRON MAN
Outcomes Non-fiction Fiction		Poetry Setting descriptions Formal letters Dialogue (scripts) Thought bubbles	Diary entry Instructions Letters Descriptions Speeches Thought bubbles Blurbs	Information booklets Retelling from a different perspective Letters Tourist guides	Retellings Recounts (postcards) Setting descriptions Labels Diary entries Instructions	Explanatory posters Letter Short informal explanations	Character descriptions Short news bulletins Letters of advice Diary entries Menus Logbook entries
		Retelling as a script	Explanation	Own version legend	Sequel story	Explanation texts	Mystery narrative
Audience / Form		Poem about freedom First person setting description of New York City Formal persuasive letter to the Union Dialogue as a play script  Narrative retelling as a play script	Diary entry in role as the creature Instructions for planting a seed Motivational poster Letter to the Secret Society of Gardeners Speech to fight back against change  Explanation of a life cycle	Love letter to the mermaid Letter of advice to Zachy Letters in a bottle from sailors to mermaids  Retelling of the story from mermaid's perspective Tourist guide to Zennor  Own version mermaid legend	Postcard from the boy to his best friend Soundscape setting description Technical labels for a flying machine Instructions for a flying machine Letter from father to son  Sequel with the boy as the new main character	Poster to explain an invention Letter to ask Dudley for help Explanatory paragraph about how a refrigerator works Extended informal explanatory paragraph  Two explanation texts – formal and informal	Short news bulletin about coming of the Iron Man Character description of The Iron Man  Letter of advice to Hogarth Diary entry as Hogarth Menu for the Iron Man Astronomer's log Description of alternative character  Own version mystery narrative
Purposes covered		Entertain Describe Persuade	Reflect Instruct Persuade Inform Explain	Inform Persuade Entertain	Recount Inform Describe Instruct Reflect	Inform Reflect Explain	Inform Describe Reflect Recount Entertain
Grammar coverage (these may be taught multiple times throughout the sequence)	WORD	-ing suffix * un- prefix *	imperative verbs *	plural and possessive -s	-ing verbs as nouns personification	technical vocabulary differences in formal / informal vocab plural and possessive -s	similes suffixes -er / -ing *
	SENTENCE	modal verbs * conjunctions to explain * noun phrases expanded with preposition phrases conditional sentences – if *	noun phrases expanded with prepositions adverbials of time range of sentence types * conjunctions – when, before, after, as conditional sentences – if/then*	conjunctions to explain * order of clauses * adverbial phrases expanded noun phrases	modal verbs * conjunctions to explain * questions * noun phrases with abstract nouns sentence order * multi-clause sentences prepositions to extend noun phrases – with, for, to adverbial phrases	prepositions to explain – for, with conjunctions to explain * modal verbs * questions * cause and effect conjunctions multi-clause sentences adverbials of time relative clauses *	modal verbs * questions * expanded noun phrases adverbials of time and place multi-clause sentences conjunctions to explain and compare sentence order * prepositions– for, with
	PUNCTUATION	commas to mark clauses * apostrophes for contractions * possessive apostrophes, inc. for plural nouns brackets – stage directions	question marks * semi-colon to introduce a list *	commas after fronted adverbials possessive apostrophes, inc. for plural nouns inverted commas for direct speech	question marks * commas after fronted adverbials	question marks * commas to mark clauses * possessive apostrophes	inverted commas for speech question marks * commas after fronted adverbials possessive apostrophes
	TEXT	present progressive * play script construction tense consistency	present perfect tense * paragraphs to organise around a theme subheadings * adverbials for cohesion	present perfect tense * use of pronouns to avoid repetition paragraphs to organise around a theme subheadings *	present perfect tense * conjunctions for cohesion *	pronouns to avoid repetition	short sentences paragraphs to organise around a theme

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Text	FRINDLESWYLDE	WINTER'S CHILD	THE SELFISH GIANT	THE CROWN	THE BAKER BY THE SEA	THE LION AND THE UNICORN	RIDDLE OF THE RUNES	THE MATCHBOX DIARY	
Outcomes Non-fiction Fiction	Letters Voting slips Dialogue Poetry Setting descriptions Persuasive speeches	Descriptive poems Postcards (recount) Dialogue Setting descriptions Retellings	Letters First person recounts Diaries Letters Posters Reports	Labels Diaries Poetry Interviews Poster	Job applications Advertisements Setting descriptions (poetry) Letters in role Group speeches Book blurb	Letters Diary entries Character descriptions Setting descriptions Non-chronological reports	Character description Setting description Dialogue Instructions Letter	Dialogue Diary entry Retelling Mini-autobiography Fact file	
	Narrative sequel	Fantasy story sequel	Own version narrative	Information text	Tourist brochure	Own version historical narrative	Alternative ending	Biography	
Audience / Form	Letter to Granny Voting slip Conversation between Cora and Frindleswylde Poem about Frindleswylde Birds-eye view description Persuasive speech in role as Frindleswylde  Sequel to Frindleswylde	Descriptive poem of a wintry scene Postcard recount of reindeer adventure Conversation between two boys Letter to Winter's Child Retelling of the story  Sequel for an alternative season	Letter to a friend Description of the garden Letter to the giant First person recount of a child Diary entry for the giant Sorry letter from the giant Missing poster for the boy  Own version narrative about kindness	Descriptive label of their own crown Diary entry in role as the girl Descriptive poem Interview an expert 'Good news' posters  Information text for a class 'Book of Wonders'	Personal statement for job application Job advert Non-narrative poem – <i>The Village by the Sea</i> Book blurb Letter to the council leader Shared group speech  Tourist brochure for the town	Letter to Lenny's dad Conversation between Lenny and mum Diary entry for Lenny Letter home from Lenny Description of the garden Report to Headteacher Instructions for leaving the house  Historical narrative	Character description of Alva Crime scene setting descriptions Dialogue between characters Directions Persuasive letter  Alternative ending	Conversations between family members Diary entry of great-grandfather Retelling section of story Autobiography of three objects Fact file of a landmark  Biography of the main character	
Purposes covered	Inform Entertain Describe Persuade	Recount Describe Entertain	Reflect Describe Recount Inform	Describe Recount Entertain Inform	Inform Entertain Persuade	Inform Reflect Describe	Describe Inform Entertain Persuade	Reflect Entertain Inform	
Grammar coverage (these may be taught multiple times throughout the sequence)	WORD	simile / personification un-, mis-, dis- prefix * synonyms / antonyms	-ness / -ment suffix * simile / metaphor / personification -sion suffix *	similes and other figurative language verb choice	imperative verbs * alliteration -ly suffix similes	phoneme /u/ when spelt out regular / irregular plurals * homophones in context Standard English verb forms	-ous suffix	use forms of a or an * homophones	
	SENTENCE	conjunctions to justify – <i>because, since, as</i> expanded noun phrases modal verbs * fronted adverbials (of place)	conditional sentences – if * noun phrases expanded with preposition phrases conjunctions – <i>because, since, as</i>	noun phrases expanded with preposition phrases conjunctions to explain – <i>because, as, since, so</i> contrasting conjunctions – <i>while, despite, although</i> range of sentence types *	noun phrases expanded with adjectives, nouns and prepositions conjunctions for time, cause and place sentence types present perfect form	multi-clause sentences subordinating conjunctions noun phrases expanded with preposition phrases order of clauses * commands	noun phrases expanded with adjectives and preposition phrases adverbs / adverbial phrases fronted adverbials contrasting conjunctions	modal verbs * subordinating conjunctions comparative conjunctions / adverbs range of sentence types * expanded noun phrases multi-clause sentences	
	PUNCTUATION	inverted commas for speech other speech punctuation commas after fronted adverbials	inverted commas for speech possessive apostrophe	inverted commas for speech commas after fronted adverbials	inverted commas for speech	question marks * exclamation marks * commas after fronted adverbials bullet points *	inverted commas for speech apostrophes for contraction* apostrophes for plural possession	commas after fronted adverbials inverted commas for speech and other speech punctuation	inverted commas for speech other speech punctuation commas to separate clauses apostrophes for contraction*
	TEXT	adverbials for cohesion * paragraphs to organise around a theme pronouns to avoid repetition	paragraphs to organise around a theme pronouns to avoid repetition	adverbials to move between paragraphs paragraphs to organise around a theme pronouns to avoid repetition	subheadings to organise information paragraphs to organise ideas around a theme	subheadings to organise information paragraphs to organise around a theme	present perfect tense * paragraphs to organise around a theme adverbials for cohesion	paragraphs to organise around a theme conjunctions for cohesion * pronouns to avoid repetition	paragraphs to organise around a theme conjunctions for cohesion * subheadings

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Text	WESLANDIA	THE EVER-CHANGING EARTH	THE STORY OF TUTANKHAMUN	SHACKLETON'S JOURNEY	THE LION, THE WITCH AND THE WARDROBE	GRANNY CAME HERE ON THE EMPIRE WINDRUSH	JABBERWOCKY	PRIDE: THE STORY OF HARVEY MILK AND THE RAINBOW FLAG	
Outcomes Non-fiction Fiction	Retellings Character descriptions Book reviews Captions	Informal letters Explanatory leaflets List poems Dictionaries of terms	Non-chronological reports Instructions Character descriptions Diary entries News report Warning poster	Packing lists Letters (formal and informal) Setting description Interviews Diary entries Dialogue	Poems Eyewitness reports Imaginary conversations Writing in role	Informal letters Factual statements Future aspirations Postcard Diary entry Speech Quotations	Performance poetry Explanatory descriptions	Thought bubbles Speeches Simple leaflets	
	Non-chronological report	Narrative sequel	Biography	Newspaper report	Own version narrative	Factual report	Nonsense poem	Biography	
Audience / Form	Character description for Wesley Retelling of Weslandia story  Non-chronological report about own 'land'	Postcard to Kûn Dictionary of new vocabulary Explanatory leaflets about the Northern Lights List poems about the formation of the Earth  Cyclical sequel narrative	Report on Egyptian lifestyle Instructions for mummification process Character description of Howard Carter Telegram to Lord Camarvon Diary of Howard Carter News report about opening of tomb Warning poster  Biography of Howard Carter	Packing list with justifications Telegram to family member First person setting description Diary of a crew member Letter to Shackleton Conversation between crew members  Newspaper report of Shackleton's Journey	Poems about sweets Eyewitness reports Conversation between Edmund and Aslan  Own version fantasy narrative	Letter to Ava Factual statements about a historical figure Future aspirations of a passenger Postcard from Granny Speech as Ava Quotations from Windrush passengers  Factual report on the Empire Windrush	Group choral performance of poem Explanatory description of creature from poem  Nonsense poem about an imagined creature	Thought bubble for Harvey Milk Motivational speech Leaflet about the Pride flag  Biography of Harvey Milk	
Purposes covered	Describe Entertain Inform	Inform Explain Entertain	Inform Instruct Describe Reflect Persuade	Inform Describe Reflect	Entertain Inform	Inform Reflect	Entertain Explain	Reflect Persuade Inform	
Grammar coverage (these may be taught multiple times throughout the sequence)	WORD	-ous suffix -tion suffix	word classes	imperative verbs * suffixes -ous, -able, -ent, -ive superlatives with -est *	-ous suffix	-ture suffix figurative language rhyme	forms of a or an synonyms	forms of a or an suffixes / prefixes to identify word class figurative language	synonyms / antonyms
	SENTENCE	adverbial phrases causal conjunctions multi-clause sentences fronted adverbials conditional sentences – <i>if</i> questions	conjunctions – to explain and contrast fronted adverbials adverbial phrases expanded noun phrases	modal verbs * multi-clause sentences cause and effect conjunctions adverbial phrases noun phrases expanded with preposition phrases	questions * cause and effect conjunctions adverbial phrases opposing conjunctions fronted adverbials	relative clauses * modal verbs * expanded noun phrases questions * subordinating conjunctions	modal verbs * conjunctions to explain / contrast expanded noun phrases adverbial phrases of time / manner / place relative clauses * multi-clause sentences questions *	expanded noun phrases exclamatory sentences * portmanteau to create nonsense vocabulary	multi-clause sentences conjunctions to justify – <i>because, as since</i> abstract noun phrases time adverbials
	PUNCTUATION	commas after fronted adverbials question marks *	commas after fronted adverbials	commas after fronted adverbials parenthesis*	question marks inverted commas for speech other speech punctuation	commas for clauses * question marks * inverted commas for speech	bullet points * question marks * inverted commas for speech	exclamation marks * sentence ending punctuation *	commas for clauses exclamation marks *
	TEXT	paragraphs to organise around a theme	paragraphs to organise around a theme pronouns for cohesion	present perfect tense * paragraphs to organise around a theme subheadings * pronouns for cohesion	present perfect tense * subheadings *	paragraphs to organise around a theme	present perfect tense * paragraphs to organise around a theme noun phrases to avoid repetition subheadings *	rhyming verse	word families * subheadings * paragraphs to organise around a theme adverbials for cohesion